



Safeguarding during Coronavirus - update 30.03.2020

Loxley Hall School are committed to maintaining safeguarding contact and support throughout the current crisis and have put many measures in place alongside guidance from the Government Headteacher associations the local authority and Manor Hall Academy Trust.

It is important to note that the principles in [Keeping children safe in education \(KCSIE\)](#) and this guidance continue to apply, as does current advice contained in the school's [safeguarding policy](#) unless otherwise amended here.

The most important message in the current circumstance is:

STAY HOME, PROTECT THE NHS. SAVE LIVES.

When schools were told to close on March 23rd to all but a few children who were considered vulnerable or were children of Keyworkers, the school put in place:

- A risk assessed grouping system so that we could manage some pupils on site
- Regular safeguarding phone calls to parents
- Safe & Well visits on the most vulnerable pupils who were not in school
- A tracking system in school which monitors who has received calls and a procedure to escalate where no contact was made.
- Contingency plans for FSM including deliveries.
- Succession plan in place for SLT who are self- isolating or ill.

Following the Prime Minister's Statement where effectively he announced a "lockdown" period of 3 weeks for the country we revised our safeguarding plans. We have advised against all but absolutely essential pupils being on school premises in order to reduce the spread of the virus. We drew up a new raft of safeguarding measures.

- Class Teachers and support staff to contact the entire school on a regular basis
At least every 5 days
- Contrary to guidance a limited number of pupils to continue to receive Safe & Well checks (at a distance)
- Still maintain the school as open to any Keyworker pupil who has no other adult at home to safeguard their child.

- Continue to track contacts made, and to escalate if pupil/ staff contact has not been made within 7 days.
- Continue to offer pupil support by telephone
- Update Carers and Parents of any new information or guidance by phone, school e-mail, school web-site or text (from teachers2parents application). Staff have been advised to prefix calls with 141 to ensure privacy and security.
- Update Social Workers of the contingency plan and any concerns.
- Continued food parcels for the most vulnerable pupils and vouchers for the FSM cohort

Online Safeguarding Educational Offer

Each student was given an Office365/Outlook school email address prior to 'lock down' and this is monitored by T.Degg overall. This is as secure as the email facility used by staff. Staff can use these email addresses to send work home / facilitate learning securely.

Each student also has access to their 'Duke of York' online learning platform for IT and they can access this from home. Reminders were sent out to students and parents how to access this and to contact pupilsupport@loxley.manorhall.academy - this is constantly monitored by T.Degg and actioned accordingly. She reports back weekly to the DSL about this email address.

Similarly, each Staff member has access to Arbour and can use this to contact parents and carers and many will use their school email address as a contact platform - and to send work in electronic form.

Students have also been informed of educational gaming sites - that do not require any personal information. They can use these at their leisure.

Year 10 have all been contacted by T Bullock / B Smith and have units and learning tasks to complete both on email and in learning packs - staff are contactable by school email and this has been made known to both students and parents/carers.

Year 11 have all been sent work packs / units that they can be working on remotely (hard copies).

Physical support

Pupils attending site have been risk assessed according to vulnerability, health and likelihood of requiring physical support. As such updated advice on use of physical support and appropriate PPE has been issued to staff.

The current [policy](#) is still active and applicable.

Recording and reporting safeguarding concerns

All safeguarding concerns can still be reported directly to the DSL and recorded via MyConcern.

Designated Safeguarding Lead details

The school's DSL and DDSLs can be contacted on these temporary numbers in the event of a concern.

Designated Safeguarding Lead is:

Mike Snowden (Deputy Head) 07395926233

DDSLs are:

Andrew Teague (Head of Care) 07518604310

David Bownds (Headteacher) 07592003813

Richard Kizis (Attendance Manager)- Can be contacted via personal number or school email

Further government guidance relating to safeguarding during the Coronavirus outbreak can be found [here](#).

Other policies:

All other live MHAT policies remain in place. These include:

- Whistleblowing policy
- Code of Conduct
- Discipline policy
- Managing allegations against staff
- Lone working policy
- Equality policy
- GDPR policy
- Social media policy

All policies are accessible on the [Manor Hall Academy Trust](#) website.