

COVID-19 TRANSMISSION REDUCTION MEASURES-ADVICE AND GUIDANCE

In Schools adults are more likely to contract and transmit the COVID-19 Virus.

Control Measure	Actions-Practical Considerations	How have we responded?/ Will respond?	Bullet points	Gov.uk References
<p>Staff/Pupil Awareness of how the virus is Transmitted</p>	<p>Transmitted through respiratory droplets (mucus), enters body through eyes/nose/ mouth, not through the skin - lives on surfaces (fomite) clothes 12 hours, hard surfaces including books 6 days – incubation period of 7 days often with no symptoms, sometimes asymptomatic - Focus on adults guidance indicates adults more likely to get infection and infect each other.</p>	<p>See HSF 19</p> <p>Staff have been given an on line training course. Further online training to be provided under infection control and Covid awareness and control measures. Plan to show all pupils a video on induction.</p> <p>Increased signage to advise on controlled areas and Covid-19 awareness control awareness.</p>	<p>Staff on- line training</p> <p>Pupil Induction Video</p> <p>All pupils and staff temperature taken on arrival.</p>	
<p>Enhanced Cleaning Routines</p>	<p>Concentration on the regular cleaning of contact points (e.g. door handles, taps) - encourage children and staff to look after their Bubble,</p>	<p>See HSF 19</p> <p>Staff complete documentation as to which areas have been used. Info. Passed to cleaning staff.</p>	<p>Deep clean to take place Wednesdays and Friday afternoon.</p> <p>Cleaning staff aware of which areas used.</p>	

		<p>All areas cleaned at the end of day. Shared resources cleaned before transferring. All contact points cleaned at least once per day.</p>	<p>Provision of local cleaning pack within each bubble for continual use as needed. COSHH measures to reflect this.</p> <p>Identified local waste disposal bins and signage in each bubble to allow for safe disposal under covid-19 guidance. Catch it, bin it, kill it.</p> <p>Controlled identified bubble areas and resources for each bubble I.e toilet food provision.</p>	
Enhanced Hygiene Routines	Emphasis on good hygiene and disposal techniques	<p>See HSF 19</p> <p>Hand sanitiser in all areas. Yellow bin used for disposal of gloves/ masks Pupils accessing sanitiser on arrival and departure in car park.</p>	<p>All pupils / staff following guidance set through handouts / video.</p> <p>Sensitive monitoring of pupils hygiene issues when arriving at school. Note if potentially evident not laundered clothing.</p>	

		<p>Equipment cleaned after use i.e. bikes and PPE ie helmets etc.</p> <p>Pupils stick to own keyboard.</p> <p>All identified bubble areas to be cleared of any items identified as non essential and not required to reduce potential contact areas and items.</p>		
Social Distancing	<p>Ideally keep 2m apart – good ventilation reduces transmission – adhere to bubbling techniques reducing human contact with different individuals (small classes who stay together all day including breaks and dinner times, toileting arrangements, access to classrooms and entry/exit to school – use outside doors - give children individual resources, don't share – older the children the more important the spacing – one way systems – markers on the floor</p>	<p>See HSF 19</p> <p>Student rules and staff guidance printed out and distributed around school.</p> <p>No access to main building for pupils. Each "bubble" in school kept separate. No interaction between bubbles.</p> <p>SLT to isolate in designated offices / areas</p>	<p>Staff Guidance</p> <p>Student rules</p> <p>Pupil Induction Video</p> <p>"Bubbles" created. Including individual buuble facilities such as toilets, break time facilities and lunch.</p> <p>Taxi arrangements start and end of day system to maintain social distancing of pupils and staff</p>	

			<p>contact. No multiple arrivals or departures.</p> <p>Identified individual limited resources within each bubble ie keyboards,pencils and literature.</p> <p>All non essential items in the bubble to be removed.</p>	
Suspected Infection on Site	Quarantine area – transport arrangements – communication to other stakeholders – cleaning implications – closure implications	<p>See HSF 19</p> <p>Mr Toothills classroom will be used as isolation area. Parents will be asked to transport own pupil with symptoms. In the event of no transport transit van will be used to transport pupil- isolating at the rear. Driver and pupil to wear PPE. Transit to be deep cleaned afterwards.</p>	<p>Isolation room designated.</p> <p>Transport plan in place. Guidance and support from School Nurse and NHS</p> <p>In case of suspected Covid 19 case- communication to all parents and staff before the end of that school day</p> <p>Follow PHE advice on school closure and deep cleaning</p>	

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Parental Contract	<p>Clear expectations for parents outlining addendum to behaviour policy with regards to non compliance with covid-19 control measures.</p> <p>Continue with all safe and well checks.</p>	<p>See HSF 19</p> <p>Letter sent to parents outlining guidance for pupils including video on hygiene.</p>	<p>Pupil video/ guidance sent to parents.</p> <p>Regular letters/ links sent. Over 30 in total.</p>	
PPE	Usual procedures for intimate care – goggles for PI -	<p>See HSF 19</p> <p>PPE kept centrally. All areas updated daily with fresh supplies.</p>	<p>Additional PPE available for PI</p> <p>Masks/ Goggles / Aprons / gloves available for all staff.</p>	
Local infection data awareness	Useful to have data of locality infection rate to review strategy	See HSF 19	COVID19 Stakeholder update	

		MAS accessing updates through Staffordshire parish council updates		
Staff Training	How – when – constant reviews – use of RESET days – 4 day week	See HSF 19 Planned 2+2 day week with deep clean.	<p>All staff completed Covid-19 course.</p> <p>All bubble staff to receive induction on the control measures and facilities for each bubble. Prior to using the bubbles.</p> <p>Confirmation that all staff have received the relevant training online H&S ie COSHH, infection control, use of PPE as well as the Covid awareness training.</p> <p>Emergency procedure changes ie fire alarms actions protocols for suspected infection if identified within the bubble.</p> <p>PI in relation to use of PPE.</p>	

Transport	Awaiting guidance	The guidance awaited is in reference to the transport providers and their risk assessment and control measures. This is being updated with the LEA transport department. This will then be agreed between school and transport taking into account individual pupil needs.		
External Contractors	Induction – communication – consultation - training	The exchange of information document used for all contractors is updated to reflect the corona-19 hazards and guidance this is in place.	Use of updated Control of contractors information and hazards exchange. This is also required to be incorporated in their risk assessment and method statement of works.	
Review Processes	COVID 19 Response Group with representation from all staff teams/governors/student council/stakeholders		Proposed time frame and make up of team to be confirmed.	

LEADERSHIP – COVID-19 /FURTHER SUPPORTING GUIDANCE

Theme	Actions-Practical Considerations	Resources	How have we responded?/ Will respond?	
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Staff Wellbeing	Consultation – rotas – training -		Whatsapp group set up. Wellbeing / mental health course sent to all staff.	<p>Well being action group. (Loxley Nightingales)</p> <p>Zoom call with all staff over week beginning 18/5</p> <p>Staff group representation on Covid response team.</p> <p>Rota to be established for SLT for Wednesday(down-time)</p>
Pupil Wellbeing	Bereavement counselling – high staff ratios Curriculum to aim to provide opportunities to share experiences. Use of safe and well checks to identify potential concerns. Encourage pupil staff contact “pupils feel not forgotten” “we care”.		Covid group set up Safeguarding hub set up	